NOTE: To be printed on the Qualifying Entity’s letterhead.

[date]

Singapore Institute of Legal Education

(Attn: Director, Bar Admission and Examinations)

2 Havelock Road

#04-18 Havelock 2

Singapore 059763

**LETTER OF CONFIRMATION**

**ELIGIBILITY OF SUPERVISOR UNDER RULE 37 OF LEGAL PROFESSION (ADMISSION) RULES 2024**

1. I, [Full Name of Authorised Representative as per the NRIC / FIN], hereby confirm that I am an authorised representative of [Qualifying Entity’s Name] ([UEN No.]) (“the Qualifying Entity”) and that [Full name of the Supervisor as per the NRIC / FIN]:-
2. is and will be in the full-time employment in the legal department of the Qualifying Entity for the entire duration of the practice training period served by [Full name of the Practice Trainee as per the NRIC / FIN] (“the Practice Trainee”) with the Qualifying Entity; and
3. is an advocate and solicitor who, for a total of not less than 5 out of the 7 years immediately preceding the date of commencement of supervision of the Practice Trainee, has either been in full‑time employment in the legal department of a qualifying entity or has had in force a practising certificate.

2. For clarifications, please contact me at [contact number] or [email address].

Yours faithfully,

*signed*

[Full Name of the Authorised Representative]

[Designation]

for [Name Qualifying Entity]