

**CODE OF CONDUCT FOR THE PREPARATORY COURSE LEADING TO
PART B OF THE SINGAPORE BAR EXAMINATIONS**

1. SATISFACTORY STANDARD OF CONDUCT

- 1.1 It is incumbent on the Singapore Institute of Legal Education (“SILE”) to train every Candidate to comport and conduct themselves at all times appropriately and with the decorum that is expected of an advocate and solicitor of the Supreme Court of Singapore.
- 1.2 To this end, every Candidate is expected during the Part B Course and Part B Examinations:
- (1) to maintain a satisfactory record of attendance, to be punctual and to meet deadlines;
 - (2) to comply with instructions and to act and behave appropriately; and
 - (3) to maintain the highest standards of academic integrity for all work undertaken and submitted.

2. ATTENDANCE & PUNCTUALITY

- 2.1 In the following paragraphs, the expression “**Scheduled Session**” includes any lecture, contact session, practice session, or workshop.
- 2.2 The Part B Course is a full-time course. Every Candidate is obliged to attend every Scheduled Session for which attendance is indicated to be mandatory, from the start to the end of the session.
- 2.3 If a Candidate is absent from a mandatory Scheduled Session due to illness, they must submit to the Part B Director within 2 working days after the period of absence a valid medical certificate covering the entire period of absence issued by a medical practitioner who is not related to the Candidate.
- 2.4 Punctuality is a sign of professional courtesy to the SILE faculty and fellow Candidates. Any Candidate who is late for any mandatory Scheduled Session or in meeting any deadlines imposed on them must give written reasons for their lateness to the Part B Director.

3. CONDUCT AND BEHAVIOUR

- 3.1 A Candidate must comply with the SILE's reasonable instructions in relation to the Part B Course and Part B Examinations. Discourtesy or insubordination to SILE, its members, the Part B Director, faculty, and other SILE staff is unacceptable.
- 3.2 A Candidate must not do any act or behave in a manner that is prejudicial to good order or discipline or to the smooth running of the Part B Course or to SILE's work.
- 3.3 A Candidate must not record or cause to be recorded any Scheduled Session, event, or meeting with SILE.
- 3.4 A Candidate must not divulge any confidential, proprietary, or personal information relating to or in connection with SILE, the Part B Course or the Part B Examinations, howsoever obtained or received, without SILE's prior written permission.
- 3.5 **Above all, a Candidate must not behave in a manner that is unbecoming of an advocate and solicitor, or that lowers the dignity of the legal profession.**

4. USE OF SILE RESOURCES

- 4.1 In the following paragraphs, the expression "**Resources**" includes (i) any reading material, learning plan, syllabus, article, video recording, lecture slide or document made available to Candidates; and (ii) access to any online website or portal, or software; for the purposes of the Part B Course or the Part B Examinations.
- 4.2 Candidates may be granted access to a learning management system ("**SILE Campus**"), where Candidates are able to access the Resources. The Resources constitute the intellectual property of SILE and other parties. Candidates must use the Resources in an appropriate and responsible manner. Candidates must not infringe any intellectual property rights residing in the Resources.
- 4.3 Candidates must not distribute any of the Resources to any other person. Candidates must not download video lectures or other video recordings from SILE Campus. SILE reserves the right to regulate and monitor the use of SILE Campus to ensure fair access and appropriate use of the Resources.

5. ACADEMIC INTEGRITY & HONESTY

- 5.1 All work submitted by a Candidate must be the Candidate's own work. Subject to Paragraph 5.2 below, copying in part or in whole the work of any other person whether on examinations, assignments or tasks is cheating, is dishonest and will carry severe consequences.
- 5.2 A Candidate may use forms and precedents from recognised texts and publications as long as those forms and precedents have been adapted as appropriate for the specific task or assignment and the source of the form or precedent is identified. Candidates may not use as a form or a precedent the unpublished work of another person.

- 5.3 While Candidates are encouraged to discuss or plan tasks or assignments with fellow Candidates, the document eventually submitted by a Candidate must be that Candidate's own work which they have prepared through their own efforts alone.
- 5.4 Subject to Paragraph 5.2 above, copying includes:
- (1) Passing off as a Candidate's own work, any work which is in whole or part substantially the same as the work of any other person;
 - (2) Reproducing any work, whether in written form or otherwise, which has been provided to that Candidate by any other person, or which is taken from any word processing or information storage and retrieval system or the internet;
 - (3) Reproducing, disseminating or copying any question or answer scheme or attempt for any quiz, assignment, examination or otherwise (where such is explicitly prohibited); and
 - (4) Providing a Candidate's work, whether completed or in draft form, to another Candidate.
- 5.5 A Candidate must not furnish to SILE any information or documents which they know, have reason to believe or suspect to be false, incomplete or misleading in a material particular or which has been dishonestly procured.

6. DISCIPLINARY ACTION

- 6.1 Any Candidate who fails to comply with any provision of this Code shall be subject to disciplinary action taken in accordance with applicable subsidiary legislation.
- 6.2 It is the responsibility of all Candidates to be familiar with this Code and all applicable legislation, including the Legal Profession Act 1966 and the Legal Profession (Admission Rules) 2024.