2019 Session 1 Part A Bar Examinations Application Checklist

To complete your Part A Bar Examinations application, please arrange and submit copies of the following documents in the prescribed sequence to the Singapore Institute of Legal Education within **14 days from the submission of the online application or by 5.00pm on 24 August 2018**, whichever is the earlier. To ensure your application is processed promptly, please ensure that you submit **clear copies** of the following documents.

**Note**: If you are graduating after 17 August 2018, or if you have graduated but have not received your degree certificate and/or ranking certification document (RCD), you may still submit your application excluding these two documents. The remaining documents must still be submitted during application. After you have graduated, you must submit your degree certificate and RCD to the Institute **on or before 15 March 2019**.

**MANDATORY DOCUMENTS**

- Examination Fees of $1,712 (cheque or cashier’s order made payable to ‘SILE’)
- A printout of this Application Checklist. (Please tick the boxes against the document that applies to you).
- A printout of the Part A Bar Examinations Application Acknowledgement Email.
- A printout of your completed Part A Bar Examinations Application Form, including your identification document and photograph. [Downloadable from Part A Online Application Portal (Embark)].
- **Basis of Admission to Law Degree** (please select where appropriate)
  - High School
    - E.g.: GCE ‘A’ Level certificate, IB transcripts and transcripts from Singapore Polytechnics.
  - Foundation Year
  - Others
- Degree Certificate for your Law Degree.
- Official Academic Transcript for your Law Degree.
  - If you are graduating after 17 August 2018, you must submit your most up-to-date academic transcript reflecting your previous years’ results. After you have graduated, you must submit your official full academic transcripts to SILE on or before 15 March 2019.
- Ranking Certification Document (RCD)
  - Applicable if your law degree is from an overseas scheduled university in Australia, New Zealand or the United States.
- University Admission Document (UAD)
  - Applicable only if you commenced your course of study in one of the UK universities in the Second Schedule to the Legal Profession (Qualified Persons) Rules in 2015 or later.

**SUPPLEMENTARY DOCUMENTS** (if applicable)

- Ministry of Law Exemption Letter
- Pending Appeal Outcome
  - Attach a copy of the completed MinLaw Online Exemption Application Form.
- Exemption Approval Letter
- Medical Report
  - If you require special arrangements during the Part A Bar Examinations due to existing medical and/or other conditions, you must submit an existing medical report relating to your condition.

*Your application will be treated as withdrawn if payment and supporting documents are not received by the deadline.*