2018 Session 1 Part A Bar Examinations Application Checklist

To complete your Part A Bar Examinations application, please arrange and submit copies of the following documents in the prescribed sequence to the Singapore Institute of Legal Education within 14 days from the submission of the online application or by 5.00pm on 25 August 2017, whichever is the earlier. To ensure your application is processed promptly, please ensure that you submit clear copies of the following documents.

MANDATORY DOCUMENTS

☐ Examination Fees of $1,712 (cheque or cashier’s order made payable to ‘SILE’)

☐ A printout of this Application Checklist. (Please tick the boxes against the document that applies to you).

☐ Part A Bar Examinations Application Confirmation Email.

☐ Your completed Part A Bar Examinations Application Form, including your identification document and photograph. [downloadable from Part A Online Application Portal (Embark)].

☐ Basis of Admission to Law Degree (please select where appropriate)

☐ High School
  Examples of transcripts include but not limited to GCE ‘A’ Level certificate and transcripts from the International Baccalaureate and Singapore Polytechnics

☐ Foundation Year
  Applicable if you have completed a foundation year before the commencement of your law degree course.

☐ Others

☐ Degree Certificate for your Law Degree.
  If you are graduating after 18 August 2017, or if you have graduated but have not received your degree certificate, you may proceed to submit your application without your certificate first. After you have graduated, you must submit your degree certificate to the Institute on or before 16 March 2018.

☐ Official Academic Transcript for your Law Degree.
  If you are graduating after 18 August 2017, or if you have graduated but have not received your official academic transcript, you must submit your previous years’ transcripts first. After you have graduated, you must submit your official full academic transcripts to the Institute on or before 16 March 2018.

☐ Ranking Certification Document (“RCD”)
  Applicable if your law degree is from an overseas scheduled university in Australia, New Zealand or the United States. If you are graduating after 18 August 2017, or if you have graduated but have not received your RCD, you may proceed to submit your application without your RCD first. After you have graduated, you must submit your RCD to the Institute on or before 16 March 2018.

SUPPLEMENTARY DOCUMENTS (if applicable)

☐ Ministry of Law Exemption Letter
  Pending Appeal Outcome
  A copy of the Ministry of Law Online Application for Exemption Form.

☐ Exemption Approval Letter
  Exemption approval letter from the Ministry of Law.

☐ Medical Report
  If you require special arrangements during the Part A Bar Examinations due to existing medical and/or other conditions, you must submit an existing medical report relating to your condition.

Your application will be treated as withdrawn if payment and supporting documents are not received by the deadline.