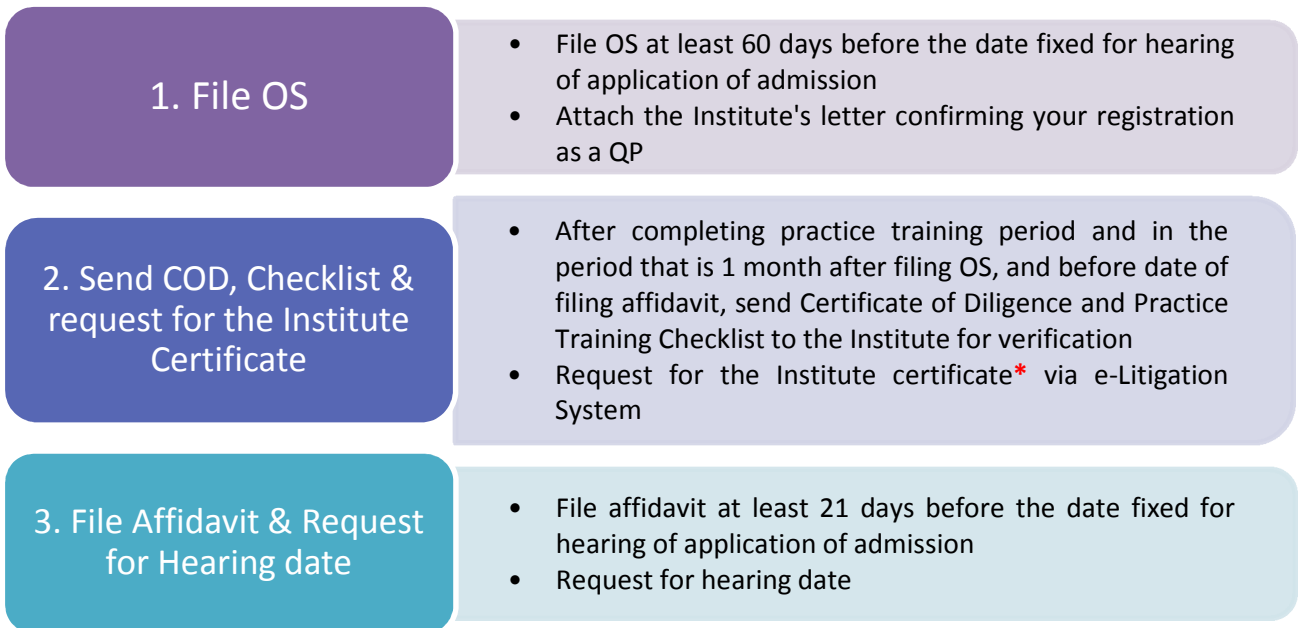


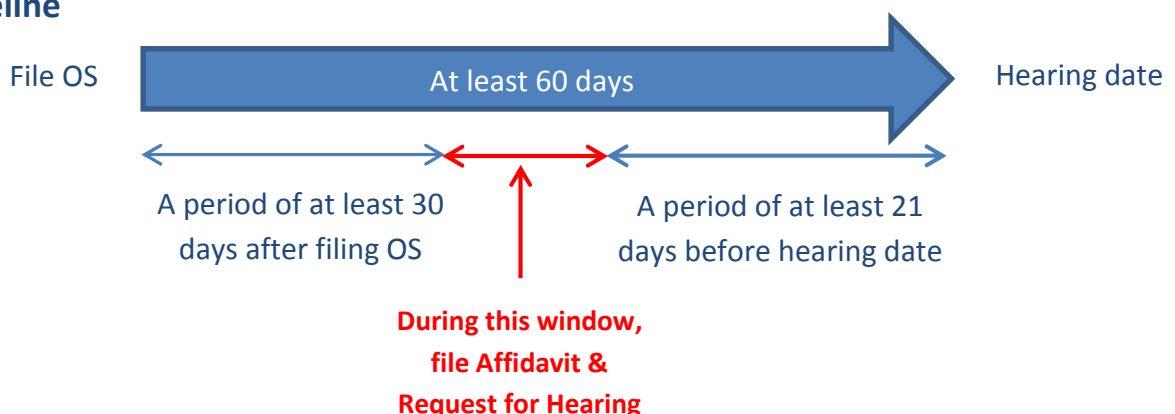
**3 main steps in Admission Process that require personal attendance, and ideally physical presence in Singapore, especially if amendments to documents have to be made or supplementary affidavits filed**



\*Before issuing its Certificate, the Institute must be satisfied that the applicant has complied with all applicable requirements. This entails a substantial amount of work as the Institute has to check the applicant's Certificate of Diligence and Practice Training Checklist for omissions, irregularities and errors.

Applicants should remain contactable and available to rectify any omission, irregularity or error discovered in their Certificate of Diligence or Checklist. Applicants who travel or who do not attend to the Institute's queries on their Certificate of Diligence or Checklist may have their call delayed if the filing of their affidavits are delayed. To avoid such a circumstance, applicants should leave the country only after they have received their Certificates from the Institute and filed their affidavits. The Institute will endeavour to issue its certificate within 2 working days after all papers are found to be in order or all omissions, irregularities and errors are rectified.

### Timeline



### IMPORTANT:

Please note that this summary is provided to applicants for their easy reference and that it is incumbent upon every applicant to ensure that his/her application meets the requirements prescribed by law, including the Legal Profession Act (Cap. 161), subsidiary legislation enacted under the Legal Profession Act (Cap. 161), including the Legal Profession (Admission) Rules 2011, the Supreme Court Practice Directions as well as any other relevant legislation which may be applicable.